

**TO: THE MONITORING OFFICER  
(TOM CLARK, SOLICITOR TO THE COUNCIL)**

**RECORD OF ACTION TAKEN BY A CABINET MEMBER  
UNDER DELEGATED POWERS**

<b>Subject:</b> Release of Section 106 funds for playground improvement works at Turners Hill Recreation Ground	
<b>Cabinet Member:</b> Cllr John Belsey	
<b>Has the Cabinet Member received a report prior to making the decision?</b>	Yes
<b>In the case of a key decision where the Cabinet Member has received a report, please state the date a copy of the report was made available to the Chair of the relevant Scrutiny Committee and placed in the public domain:</b>	N/A
<b>Record of decision taken:</b> Agreement to release £11,934 of Section 106 play and kickabout contributions.	
<b>Date of decision:</b> 28 July 2021	
<b>Statement of reasons for making the decision:</b> The Council's 2019/20 Corporate Plan and Budget set out proposals to carry out a two-year programme of investment in the District Council's parks including the improvement of seven playgrounds across the district. Year 2 of this programme (2020/21) included a project to improve the playground at Turners Hill Recreation Ground. A capital bid for £60k was submitted and approved in the 2020/21 budget for this project; and designs have now been prepared following local public consultation. The Council wishes to seek tenders for the installation of the new equipment. However, initial cost estimates indicate that the project is likely to cost approximately £71k. This Capital Justification Form therefore seeks authorisation to allocate further sums of s106 towards the project, to enable the full improvement project to take place.	
<b>Alternative options considered and rejected:</b> Proceed with a scaled-back scheme using only the funding previously secured.	
<b>Code of Conduct Interest of Cabinet Members?</b> If yes, please advise on the nature and whether dispensation in place.	No
<b>Is the decision to be protected from call-in?</b> ( <i>i.e</i> if any delay would seriously prejudice the Council's or the public's interest) - see Scrutiny Procedure Rule 14 (M)	No
<b>If so, please state:</b>	



Signed:.....

**Cabinet Member for Environment and Service Delivery**

**This record must be forwarded immediately to the Monitoring Officer (TC) and copied to the relevant Cabinet Member.**

**For Monitoring Officer**

<b>Date of publication of Member Information Service Bulletin</b>	28/7/21
<b>Date of decision can be implemented</b> (on the Thursday after publication of the Member Information Service Bulletin, unless already protected from call-in)	5/8/21

## Capital Project Justification Form

### Turners Hill Recreation Ground, Playground Improvements

**Purpose of project:**

The Council's 2019/20 Corporate Plan and Budget set out proposals to carry out a two-year programme of investment in the District Council's parks including the improvement of seven playgrounds across the district.

Among the priorities for Year 2 of this programme (2020/21) was a project to improve the playground at Turners Hill Recreation Ground.

A capital bid for £60k was submitted and approved in the 2020/21 budget for this project; and designs have now been prepared following local public consultation.

The Council wishes to seek tenders for the installation of the new equipment. However, initial cost estimates indicate that the project is likely to cost approximately £71k.

This Capital Justification Form therefore seeks authorisation to allocate further sums of s106 towards the project, to enable the full improvement project to take place.

**Costs:**

Previously approved:

Category	Development	Funding Available
Play	Land at Clockfield (P35/762, 11/01332/OUT)	£46,396
Kickabout	Land at Clockfield (P35/762, 11/01332/OUT)	£13,147
		<b>£59,543</b>

Further sum requested:

Category	Development	Funding Available
Play	Land known as Sopers Ride, Selsfield Rd (PL13-002315)	£6,486
Kickabout	Land known as Sopers Ride, Selsfield Rd (PL13-002315).	£5,448
		<b>£11,934</b>

Capitalised Salaries included in the project total : N/A

Other sources of funding :(i.e. big lottery etc.) N/A

**Revenue implications:**

Improvements to the facilities will ensure the site requires less on-going maintenance in the medium term, meaning the playground revenue budget can be re-directed to other sites in need of investment.

**Value for money assessment:**

A do nothing approach will result in a decrease in usage and a deterioration in the condition of the play area, and will result in a continued annual increase in maintenance costs. There would also be a risk of injury to the users.

**Business Unit/Service:** Commercial Services & Contracts

**Head of Service:** Judy Holmes

**Divisional leader:** Rob Anderton

**Project Manager:** Jo Reid

**Cabinet Member:** Cllr John Belsey

**Ward Members:** Cllr Phillip Coote, Cllr Ian Gibson, Cllr Roger Webb

**This project contributes to achieving the Corporate Plan in the following ways:**

The Corporate Plan priority 'Strong and Resilient Committees'. The Plan sets out proposals to invest in the Council's parks to enable extensive master planning and remodelling in some of the key parks to improve the facilities for all users.

**Summary of discussions with Cabinet Member:**

The Cabinet Member is supportive of the scheme, stating that it is a good investment that will benefit local residents.

**Risk Analysis:**

The main risks of the project and the likelihood, severity and financial impact (rated low, medium, high) of each of these risks are:

<b>Risk</b>	<b>Likelihood</b>	<b>Severity</b>	<b>Financial impact</b>
1. Incidents during construction	low	low	low
2. Severe weather impacting on construction	low	medium	low
3. Incident following construction	low	low	low

Mitigation actions: Use of qualified contractors, Risk Assessments, Method Statements, thorough project planning (including contingency planning).

**Responsibility of Project Manager declaration:**

Name of Project: Playground improvements- Turners Hill Playground

I certify to say I understand my responsibility as the Project/Budget Manager for the project, and that I have read and that I understand I must comply with both the Council's Financial Procedure rules and contract procedure rules throughout the entity of this capital project. I understand my responsibility to deliver the project as approved by Council as set out in Part 1 of this Project Justification Form.

I also understand that I should use the MSDC project and risk management methodology and covalent to scope, plan, risk assess and monitor progress in delivering this project. I understand my responsibility to report regularly on progress with the project to my head of service and to indicate as soon as possible if the project is likely to be over/underspent; or likely to fail to achieve key milestones; or, is no longer likely to achieve the benefits that were originally envisaged for it.

Signed by Project Manager: 

Name of Project Manager : Jo Reid

Dated: 15 July 2021